

TAFE PACKAGED PROGRAMS APPLICATION FORM

International student application for admission to TAFE packaged programs

Read this application carefully. Complete all sections and ensure that supporting (certified) documents are attached. Please write in BLOCK LETTERS using a blue or black pen. **Please tick where applicable.**

Personal details

Have you been previously enrolled at La Trobe University? Yes No If yes please provide your student number

Have you been previously enrolled at Sunraysia Institute of TAFE? Yes No

Male Female Title (Mrs, Ms, Miss, Mr, Dr, etc.) Family name

Given name(s)

Date of birth

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| d | d | / | m | m | / | y | y |
|---|---|---|---|---|---|---|---|

Do you have a disability? Yes No If yes please provide details (i.e. hearing impaired, blind)

Residency and other information

Country of birth

Citizenship

Passport number (if available)

Are you currently living in Australia? Yes No

If no, country from which you are applying

Are you a permanent resident of Australia? Yes No

If yes, you will be required to apply as a domestic student. See: latrobe.edu.au/school/apply

Current Australian visa number as shown on your visa label (if applicable)

Expiry date

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| d | d | / | m | m | / | y | y |
|---|---|---|---|---|---|---|---|

Visa type Student Visitor Spouse Other

Subclass number

If you hold a current passport and/or an Australian visa, you **must** include a copy with this application.

Will you be bringing your family to Australia while studying at La Trobe University? Yes No If yes, please provide details below

Student's current personal address

Number and Street

Suburb/Town

City/State

Country

Post/Zip code

Telephone

Mobile/Cell phone (compulsory)

Email (compulsory)

Agent contact details (if applicable)

Name (or agent's name)

Number and Street

Suburb/Town

City/State

Country

Post/Zip code

Telephone

Mobile/Cell phone

Email

Agent stamp

Health Cover

Do you have current Overseas Student Health Cover (OSHC)? Yes No

If yes, what is your membership number?

OSHC expiry date / /

If no, what type of OSHC will you require? Single (student only) Dual family (student plus spouse or child) Multi family (student plus spouse and children)

Course preferences

TAFE course preferences – List the course/s that you would like to study in order of preference (include English course first if applicable)

| Pref. | Name of course | Campus | Commencing mm/yy (e.g. 02/13) |
|-------|----------------|--------|-------------------------------|
| 1 | | | / |
| 2 | | | / |
| 3 | | | / |

La Trobe University course preferences – List the course/s that you would like to study at La Trobe University in order of preference

| Pref. | Name of course | Campus* | Commencing mm/yy (e.g. 02/13) |
|-------|----------------|--|-------------------------------|
| 1 | | <input type="radio"/> AW <input type="radio"/> B <input type="radio"/> F <input type="radio"/> MEL <input type="radio"/> MIL <input type="radio"/> S | / |
| 2 | | <input type="radio"/> AW <input type="radio"/> B <input type="radio"/> F <input type="radio"/> MEL <input type="radio"/> MIL <input type="radio"/> S | / |
| 3 | | <input type="radio"/> AW <input type="radio"/> B <input type="radio"/> F <input type="radio"/> MEL <input type="radio"/> MIL <input type="radio"/> S | / |

*Campus: AW = Albury-Wodonga, B = Bendigo, F = Franklin Street, MEL = Melbourne, MIL = Mildura, S = Shepparton
Please note: depending on demand and availability you may be offered a place at a different campus.

Places will be allocated as soon as your application is received.

Students can change their course preference without incurring a fee only once.

After a course offer has been issued, subsequent changes incur a non-refundable A\$80 fee from La Trobe University.

English language proficiency

Please tick where applicable and attach documentary evidence

English skill

Is English your first language? Yes No

Have you studied at secondary or post-secondary level with English as the medium of instruction in the past two years?

Yes No If yes, please provide evidence.

English language course

Are you planning to enrol, or are you enrolled in an English language course in Australia or at La Trobe Melbourne?

Yes No Please see La Trobe-approved English language course providers: latrobe.edu.au/international/apply/how-to/english

Expected start date / / Expected duration _____ Expected completion date / /

Level

Institution

English test

Have you taken an English test in the past two years? (e.g. IELTS, TOEFL, PTE, CAE, CPE)* Yes No

If yes, please provide test name and date below and submit results as soon as they are available.

If no, do you plan to take a test? Yes No

Test name _____ Test date / /

Test report form number

Result

*Please note: some courses have higher English language requirements. La Trobe University also accepts other English language tests.
See: latrobe.edu.au/international/apply

Educational background and qualifications

Documentary evidence of qualifications claimed **must be attached**, including a full academic transcript (statement of results and evidence of successful completion). Documents not in English must be accompanied by certified translations. Please also describe any current studies you are undertaking.

1. Secondary school studies – List details of the secondary studies you have completed

Enrolled from (month/year) _____ to _____ Country _____

Name of qualification _____

Institution _____

2. Completed post-secondary (tertiary studies)

List details of the post-secondary studies you have completed, from lowest to highest qualification gained (e.g. Certificate, Diploma, Bachelor, Master's)

Enrolled from (month/year) _____ to _____ Enrolled from (month/year) _____ to _____

Name of qualification (including main field of study) _____ Name of qualification (including main field of study) _____

Institution _____ Institution _____

Country _____ Country _____

3. Current studies – List details of current studies

Date enrolled (month/year) _____ Country _____

Name of qualification (including main field of study) _____

Institution _____ Date your results will be available (month/year) _____

Will you complete your current studies prior to the commencement of your proposed La Trobe University program? Yes No

Have you ever been excluded from an academic institution? Yes No If yes, please provide details below

4. Work experience (employment) history (if applicable)

List all relevant work experience: previous and current, full-time and part-time.

Date from (month/year) _____ to _____ Employer name _____

Employer address _____

Department _____ Position _____

Full-time Part-time If part-time, please give the number of hours worked each week _____

Duties _____

Advanced Standing (credit) transfer

Are you seeking Advanced Standing (credit) for previous studies? Yes No

If yes, you must attach detailed syllabus or curriculum for Advanced Standing (credit) to be assessed. This may include course content, assessment mode etc.

How did you hear about us?

Please indicate where you first heard about La Trobe University and Sunraysia Institute of TAFE

Internet (includes University or other websites) Education agent Education exhibition Australian education centre Australian embassy Friends Family

Event (name) _____

Advertisement/Article (publication name) _____

Other (please specify) _____

Declaration and agreement

I am not a permanent resident or citizen of Australia, nor a citizen of New Zealand.

I am aware of the conditions relating to my admission into La Trobe University and Sunraysia Institute of TAFE.

I declare to the best of my knowledge that the information supplied on this application form and all supporting documentation is correct and complete, and that any supplementary application documents (personal statement, folio or additional requirements) are my own work. I acknowledge that La Trobe University and Sunraysia Institute of TAFE reserve the right at any stage to vary or reverse any decision regarding admission or enrolment which has been made on the basis of incorrect, fraudulent or incomplete information. Giving false or misleading information is a serious offence under the Criminal Code Act 1995 (Australia). I authorise La Trobe University and Sunraysia Institute of TAFE to seek verification of my academic and professional qualifications, and work experience.

La Trobe University and Sunraysia Institute of TAFE also reserve the right to vary courses, subjects, the mode of delivery, assessment and admission requirements at any time at its discretion.

I acknowledge La Trobe University and Sunraysia Institute of TAFE place restrictions on program and institution transfers and that I may not be permitted to change my program or institution without permission.

I consent to La Trobe University and Sunraysia Institute of TAFE using and disclosing my personal information under the conditions relating to the Refund Policy as set out at: latrobe.edu.au/international/fees

Information I have provided on this form and during enrolment may be made available to the Australian Government, state agencies and other designated authorities under the ESOS Act 2000 and the National Code 2007. Information about me can be disclosed without my consent where authorised or required by law. I further understand that La Trobe University and Sunraysia Institute of TAFE, as education providers, are required to provide information about my enrolment to the Department of Immigration and Citizenship (DIAC) upon request. I understand that La Trobe University and Sunraysia Institute of TAFE reserve the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application is found to be false. If sponsored by a government body or private institution, I give La Trobe University and Sunraysia Institute of TAFE permission to provide my sponsor with information about my application, enrolment and academic progress.

I authorise La Trobe University and Sunraysia Institute of TAFE to disclose information relevant to my application and enrolment to preferred OSHC providers and other third parties for the purposes of arranging my OSHC, progressing my application and enrolment, and administering my course. I also authorise La Trobe University and Sunraysia Institute of TAFE to access the DIAC's Visa Entitlement Verification Online System (VEVO) to obtain information on my visa status.

I understand the fees listed in the La Trobe University and Sunraysia Institute of TAFE publications are an estimate only, based on the subjects in which I enrol, and will vary depending on the subject and the actual subject enrolment load. I agree to pay all fees for which I am liable.

I acknowledge that the tuition fee is exclusive of the cost of text books, health insurance or living expenses such as food, accommodation, transport and medical costs. Details on any additional costs can be found within course descriptions on the La Trobe University website: latrobe.edu.au/courses or the Sunraysia Institute of TAFE website: sunitafe.edu.au

I acknowledge that tuition and other fees are subject to change each year. La Trobe University and Sunraysia Institute of TAFE reserve the right to vary fees on an annual basis. Tuition fees will not normally rise above seven per cent per year. Should La Trobe University and Sunraysia Institute of TAFE decide to increase fees, that increase will take effect on 1 January of the following year.

I understand that if I have any school-aged children or dependants accompanying me to Australia, they must attend school and I will be required to pay a full fee if they are enrolled either in a government or non-government school.

I have completed all sections of the application form.

I accept that this application and supporting documentation become the property of La Trobe University and Sunraysia Institute of TAFE and are not returnable.

I understand this agreement does not remove my right to take further action under Australia's consumer protection laws.

Check list

- Have you answered **all** questions?
- Have you attached original or certified copies of all necessary documents?
- Have you attached certified English translations of documents not in English?
- If applying for Advanced Standing (credit), have you attached syllabus/curriculum details (e.g. handbook entry)?
- Have you signed and dated the application?
- Have you kept a personal copy of all documents?

I have read and I understand the declaration above.

Applicant's (student's) signature:

Date / /

Contact details

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Web latrobe.edu.au/international

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