This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Typically people in these roles will have considerable experience in their respective industries or vocational areas and combine an informed perspective of specific work requirements with their managerial and leadership approaches.

This course is targeting those currently employed in industry and seeking progression up the corporate ladder or those exploring a career change.

Students are welcome to enrol in stand-alone units also, suitable for those who are seeking skill sets, not a full qualification.

**Entry requirements**
Each student will undertake a Pre Training Review before enrolling to help confirm the proposed course is suitable. It will provide valuable information about an individual's existing skills and knowledge, language, literacy and numeracy skills and whether the course will help in achieving learning and/or employment goals.

**Job outcome**
This qualification could lead to employment in a senior, managerial or executive role in a wide range of industries. This qualification can lead you into an Advanced Diploma of Leadership and Management including a university degree.

**Further study**
Please contact SuniTAFE to discuss other qualifications that can extend your skills further.

**Expected time to complete**
12 Months

---

**Diploma of Leadership and Management (BSB51915)**

**SuniTAFE... Start here, go far!**

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Typically people in these roles will have considerable experience in their respective industries or vocational areas and combine an informed perspective of specific work requirements with their managerial and leadership approaches.

This course is targeting those currently employed in industry and seeking progression up the corporate ladder or those exploring a career change.

Students are welcome to enrol in stand-alone units also, suitable for those who are seeking skill sets, not a full qualification.

**Entry requirements**
Each student will undertake a Pre Training Review before enrolling to help confirm the proposed course is suitable. It will provide valuable information about an individual's existing skills and knowledge, language, literacy and numeracy skills and whether the course will help in achieving learning and/or employment goals.

**Job outcome**
This qualification could lead to employment in a senior, managerial or executive role in a wide range of industries. This qualification can lead you into an Advanced Diploma of Leadership and Management including a university degree.

**Further study**
Please contact SuniTAFE to discuss other qualifications that can extend your skills further.

**Expected time to complete**
12 Months

---

**DATES**

**Mildura:**
July, January

**Off Campus:**
Flexible study options available, contact for details

---

**1300 478 648**

Learn more at sunitafe.edu.au

---

**Available at:**
Mildura - Press 1
Benetook Avenue

---

**Sunraysia Institute**
Institute of Technical and Further Education

---

SuniTAFE... Start here, go far!
Diploma of Leadership and Management (BSB51915)

Core Units

<table>
<thead>
<tr>
<th>Code</th>
<th>Unit Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBWOR502</td>
<td>Lead and manage team effectiveness</td>
</tr>
<tr>
<td>BSBLDR502</td>
<td>Lead and manage effective workplace relationships</td>
</tr>
<tr>
<td>BSBMGT517</td>
<td>Manage operational plan</td>
</tr>
<tr>
<td>BSLBLDR501</td>
<td>Develop and use emotional intelligence</td>
</tr>
</tbody>
</table>

Electives

This course requires completion of a minimum 8 elective units in addition to core units listed above.

<table>
<thead>
<tr>
<th>Code</th>
<th>Unit Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBADM502</td>
<td>Manage meetings</td>
</tr>
<tr>
<td>BSBFIN501</td>
<td>Manage budgets and financial plans</td>
</tr>
<tr>
<td>BSBINN502</td>
<td>Build and sustain an innovative work environment</td>
</tr>
<tr>
<td>BSBMGT502</td>
<td>Manage people performance</td>
</tr>
<tr>
<td>BSBMGT516</td>
<td>Facilitate continuous improvement</td>
</tr>
<tr>
<td>BSBPMG522</td>
<td>Undertake project work</td>
</tr>
<tr>
<td>BSBWHS501</td>
<td>Ensure a safe workplace</td>
</tr>
<tr>
<td>BSBWOR501</td>
<td>Manage personal work priorities and professional development</td>
</tr>
</tbody>
</table>

This course includes the following methods of assessment: Observation and oral questioning, Written task.

Your particular units of study will be determined from the core and elective units required for this qualification.

Indicative Fees

Average total fees to complete this course:

- Government Subsidised: $8,267
- Concession: $2,229
- Skills Recognition Govt Supported: $2,848
- Skills Recognition Concession: $655
- Skills Recognition Self-funded: $4,272
- Self-funded: $5,205

Concession for Diploma and Advanced Diploma courses applies only to Aboriginal and Torres Strait Islander students.

Average total fees include designated materials and will vary according to your specific unit choices and other factors. Student tuition fees as published are subject to change given individual circumstances at enrolment.

Talk to us about your eligibility for Government subsidised training. With recent changes to eligibility rules, you might now be eligible!