



POSITION DESCRIPTION

Farm Worker

Reports to: Farm Manager

Classification: Horticulture Award, Level 2

Department: SMART Farm

Location: SMART Farm Campus

About SuniTAFE

SuniTAFE is an award winning large provider of vocational education and training in north-west Victoria.

We are well positioned, with our campuses located in Mildura and Swan Hill, to orchestrate the continued delivery of excellent education and training in this region. We have experienced trainers, teachers and community providers offering qualification across a range of courses and customised skill set training covering multiple sectors relevant to the community and stakeholders.

Our Values

SuniTAFE's values and behaviours ensure quality education outcomes by setting out the kind of organisation we are, what is important to us collectively, and how we work to achieve success.



Primary objectives

- Ensure specific farm and general labouring duties are completed in a timely manner and in line with Institute and industry standards.

- Ensure that basic records are kept and maintained and in line with industry and legislative standards.

Position summary

Under the routine supervision of the Farm Manager the incumbent's primary responsibility is to undertake operational farm duties in a timely and responsive manner.

The incumbent will receive direction from the Farm Manager while exercising autonomy in relation to the day-to-day completion of operational matters.

Key responsibilities

- Performing general labouring duties;
- Fruit or vegetable picking, thinning or pruning;
- Operating small towing tractor engaged in transfer of produce bins and other containers during harvest;
- Performing a range of housekeeping tasks in premises and grounds;
- Performing basic recording functions related to work performed at this level;
- Performing a range of tasks involving the set up and operation of production and/or packaging or picking equipment, labelling and/or consumer picking equipment;
- Repetition work on automatic, semi-automatic or single purpose machines or equipment;
- Assembling/dismantling components using basic written, spoken and/or diagrammatic instructions in an assembly environment;
- Irrigation, spraying or pruning under general supervision;
- Sorting, packing and grading beyond the scope of Level 1 duties;
- Maintaining simple records;
- Using hand trolleys, pallet trucks or other mechanical or power driven lifting or handling devices not requiring a licence;
- Operating tractors
- General and routine product testing;
- Providing assistance within the scope of this level to other employees as required;
- Assisting in the provision of on-the-job training in conjunction with supervisors, tradespersons or trainers;

Knowledge, skills and abilities

QUALIFICATIONS & EXPERIENCE:

- Experience in farm work or related agriculture/horticulture work
- Experience in harvest work (Citrus and Avocado etc)
- Knowledge of farm practices such as crop management
- Familiar with OHS and safe working practices

- Drivers Licence
- Forklift licence desirable but not essential

SKILLS & ABILITIES:

- Good work ethic
- Willingness to work flexible hours
- Ability to follow instructions and collaborate with team members
- Communication skills to be able to report issues, ask questions and coordinate tasks
- Ability to operate farm equipment and machinery
- Ability to perform physical tasks, such as lifting, working outdoors, standing and bending with a moderate level of fitness

Organisational relationships

Subordinates	Key Relationships	
	Internal	External
	<ul style="list-style-type: none"> • SuniTAFE SMART Farm Staff • General SuniTAFE Staff 	<ul style="list-style-type: none"> • Contractors

Key selection criteria

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- Drivers Licence
- Forklift licence desirable but not essential
- Good work ethic
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The successful candidate will be required to provide:

- *A successful criminal record check which is less than 6 months old; and*
- *A working with children check.*

Additional Information

- SuniTAFE supports Equal Employment Opportunity and actively encourages Indigenous applicants to apply.
- SuniTAFE promotes the safety, wellbeing and inclusion of all children including those with a disability.
- Position, requirements, classification skill level required and conditions in accordance with Sunraysia Institute of TAFE (PACCT) Enterprise Agreement 2021.