



Student and Visitor COVID-19 Vaccination Policy

1 Purpose

Sunraysia Institute of TAFE is committed to supporting the health and wellbeing of students, visitors and the wider community by minimising the risk of transmission of the COVID-19 virus at SuniTAFE.

2 Scope

This policy applies to students enrolled at SuniTAFE and all visitors (excluding workplace participants) attending SuniTAFE premises. Refer to the definitions table of this document for clarification on what is defined as SuniTAFE premises.

3 Definitions

Acronym/Term	Definition
Fully Vaccinated	Means having obtained the manufacturer's recommended dosage of any Approved Vaccine. For example, where a two-dose schedule is recommended by the manufacturer, a person will be considered fully vaccinated when they have received both doses of the vaccine; OR where Government directions indicate the number of doses required for fully vaccinated status.
SuniTAFE Premises	For the purposes of this policy, means any building, structure or indoor/outdoor area under the management and/or ownership of Sunraysia Institute of TAFE but <u>does not include</u> roadways, carparks, and other areas which are not normally secured out-of-hours
The Institute	Means Sunraysia Institute of TAFE.
Vaccination	Means treatment with a vaccine to produce immunity against a disease for the benefit of individuals and the community.
Practical placements	Undertaken by students in post-secondary vocational education and training (VET) courses and are intended to develop job-related skills in the area of the particular post-secondary course.
Structured workplace learning (SWL)	Undertaken by students aged 15 years and over who are participating in vocational education and training (VET) courses as part of either the Victorian Certificate of Education (VCE) or the Victorian Certificate of Applied Learning (VCAL).
Work experience	Undertaken by students aged 14 years and over and involves short placements which are part of a student's general secondary education. Students are placed with employers primarily to observe them and learn, not to undertake activities which require extensive training or experience.
Workplace Participant	Includes all volunteers, contractors, subcontractors, consultants, service providers, an employee of a labour hire company and other individuals employed by a third party to perform work on the Institute's behalf.
VETDSS	Vocational Education Training Delivered to Secondary Students.

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4 Policy

4.1 SuniTAFE is committed to complying with the directions and obligations issued by the Victorian Government and Chief Health Officer.

4.2 SuniTAFE will review and update this policy to reflect the directions and obligations issued by the Victorian Government and Chief Health Officer when required.

4.3 Being COVIDSafe

4.3.1 Individuals who are experiencing any cold or flu-like symptoms must not attend SuniTAFE premises, and may be asked to leave if SuniTAFE identifies a risk of transmission of illness.

4.3.2 If an individual tests positive to COVID-19, or is a close contact of someone who has, they must follow the relevant directions of the Victorian Government.

4.4 COVID-19 Vaccination Requirements

4.4.1 Students and visitors attending SuniTAFE premises (excluding workplace participants) are not required to show evidence of vaccination.

4.4.2 Students undertaking practical placements, work experience or structured workplace learning must continue to adhere to the vaccination mandate that applies to the sector in which they are undertaking their work-based learning.

a) Prospective students, who are unable to provide evidence of being fully vaccinated against COVID-19 upon enrolment, may be refused enrolment where their vaccination status may impact their ability to meet course requirements, including but not limited to work-based learning where students must adhere to the vaccination mandate that applies to the sector in which they are undertaking their work-based learning.

b) Verification of a student's COVID-19 vaccination status is retained within the Student Management System using a COVID-19 Student Declaration Form. Verification of visitor vaccination status is recorded on the COVID-19 Visitor Declaration form and retained by Manager, WHS.

4.4.3 VETDSS students attending SuniTAFE premises will be required to comply with their secondary school requirements or any relevant direction.

4.5 TAFE Kids

4.5.1 TAFE Kids will operate a designated click-and-collect (contactless) drop off and collection service for children at times during the pandemic.

4.5.2 Parents, guardians and visitors entering TAFE Kids for a permitted purpose must adhere to the directions of TAFE Kids in relation to Vaccination requirements.

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4.6 Privacy

- 4.6.1 Information collected by SuniTAFE in relation to vaccination status or vaccination information will be securely stored and held for the appropriate period.
- 4.6.2 Vaccination status and information will be used only for the purposes it was collected.
- 4.6.3 SuniTAFE will limit use and disclosure of an individual's vaccination status to what is necessary to prevent and manage COVID-19 transmission risks at SuniTAFE, and to comply with any direction by the Chief Health Officer.

5 Legislative Context

- Public Health and Wellbeing Act 2008 (Vic)
- Victoria's Pandemic Management Framework
- OHS Act 2004 (Vic)

6 Associated documents

6.1.1 Associated Policies

- Information Privacy Policy
- OHS Policy
- Pandemic Policy

6.1.2 Associated Procedures

- SuniSAFE OHS Risk Management Procedure

6.1.3 Associated Forms

- COVID-19 Student Declaration Form
- COVID-19 Visitor Declaration Form

6.1.4 Other associated documents

- Australian Technical Advisory Group on Immunisation, [Australian Immunisation Handbook](#).
- National Health and Medical Research Council in collaboration with the Australian Commission on Safety and Quality in Health Care, [Australian Guidelines for the Prevention and Control of Infection in Healthcare 2019](#)
- [Fair Work Australia COVID-19 vaccinations: workplace rights and obligations](#)

7 Responsibility

The General Manager Operations is responsible for ensuring compliance with this policy, and its associated procedures and systems.

8 Review Frequency

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This policy is to be reviewed annually, and remains in force as amended from time to time, until rescinded.

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